Minutes of The Workforce Innovation Board

Tuesday, June 16, 2026; 10:30 – 12:00 pm

Quorum: 51% or 11 out of 21 board members must be physically present in the room. Once quorum is met, additional members or proxies can vote or participate virtually. (Must be in person/proxies allowed)

Voting Board members in attendance in person: Jacki Robinson-Ivy, Dwayne Douglas, Adam Hecktman, Carrie Thomas, Donovan Pepper, Manny Rodriguez, Matt Johanson, Pam McDonough, Rahnee Patrick, Trenity Dobbey, Xochitl Flores, Sarah Lichtenstein Walter – Proxy for Juan Salgado, Omowale Casselle – Proxy for Hardik Bhatt, Chris Warland – Proxy for Lisa Bly-Jones

Voting Board members in attendance virtually: Michele Smith

Voting Board members not in attendance: Jason Spigner, Jennifer Foster, Joshua Davis, Liisa L. Stark, Robert Reiter, Victor Dickson

Call to Order

A Workforce Innovation Board meeting of The Chicago Cook Workforce Partnership was held on Tuesday, June 16, 2026, at The Harold Washington Library, 400 S State Street, 9th Floor, South Hall, Chicago, IL, 60605. It began at 10:30 am and was presided over by Co-Chairs Jacki Robinson-Ivy and Dwayne Douglas with Nicole Shaw as Board Secretary. Nicole Shaw confirmed quorum was met and took attendance.

Approval of Minutes

Co-Chair Jacki Robinson-Ivy called for a motion to approve the minutes of the March meeting. This motion was moved by Pam McDonough and seconded by Matt Johanson. The motion to approve the minutes of the March meeting is carried in unanimous favor by a verbal ballot vote.

Committee reports

The Finance Committee report was presented by Jim Kobylinski, Interim Director of Finance.

The Service Delivery Committee report was presented by Amy Santacaterina, Director of Guidelines and Budgets and Pilar Trejo, Director of Program Performance.

The Youth Committee report was presented by Amy Santacaterina, Director of Guidelines and Budgets and Pilar Trejo, Director of Program Performance.

Other reports

The Communications Update was presented by Susan Massel, Director of Communications.

Main Motions

Co-Chair Jacki Robinson-Ivy called for a motion to approve the Preliminary FY27 WIOA Budget. This motion was moved by Pam McDonough and seconded by Adam Hecktman. The motion to approve the Preliminary FY27 WIOA Budget is carried in unanimous favor by a verbal ballot vote.

Co-Chair Jacki Robinson-Ivy called for a motion to approve the RFP Awards for the American Job Center (AJC) Funding Recommendations. This motion was moved by Pam McDonough and seconded by Manny Rodriguez. The motion to approve the RFP Awards for the American Job Center Funding Recommendations is carried in unanimous favor by a verbal ballot vote.

Co-Chair Jacki Robinson-Ivy called for a motion to approve the Other WIOA Funding Recommendations. This motion was moved by Pam McDonough and seconded by Adam Hecktman. Manny Rodriguez and Sarah Lichtenstein Walter abstained from this vote. The motion to approve the Other WIOA Funding Recommendations is carried in unanimous favor by a verbal ballot vote.

Pam McDonough, Co-Chair of the Service Delivery Committee called for a motion to approve moving $3.5M of Adult funding to Dislocated Worker Funding based on need. This motion was moved by Pam McDonough and seconded by Manny Rodriguez. The motion to approve moving $3.5M of Adult funding to Dislocated Worker Funding based on need is carried in unanimous favor by a verbal ballot vote.

Pam McDonough, Co-Chair of the Service Delivery Committee called for a motion to approve the Recommended Eligible Training Providers List. This motion was moved by Pam McDonough, and seconded by Donovan Pepper. Manny Rodriguez and Sarah Lichtenstein Walter abstained from this vote. The motion to approve the Recommended Eligible Training Providers List is carried in unanimous favor by a verbal ballot vote.

Pam McDonough, Co-Chair of the Service Delivery Committee called for a motion to approve the PY26 MOU Update. This motion was moved by Pam McDonough and seconded by Adam Hecktman. The motion to approve the PY26 MOU Update is carried in unanimous favor by a verbal ballot vote.

Adam Hecktman Chairman of the Youth Committee called for a motion to approve the WIOA Youth AJC Funding Amounts, and Other Youth Funding recommendations. This motion was moved by Donovan Pepper and seconded by Pam McDonough. Sarah Lichtenstein Walter abstained from this vote. The motion to approve the WIOA Youth AJC Funding Amounts, Other Youth Funding recommendations and In School Funding Recommendations is carried in unanimous favor by a verbal ballot vote.

Adam Hecktman Chairman of the Youth Committee called for a motion to approve the recommended Youth In-School and Out-of-School Continuous Improvement Plans. This motion was moved by Adam Hecktman and seconded by Donovan Pepper. The motion to approve the recommended Youth Out-of-School Continuous Improvement Plans is carried with 14 in favor and 2 against by a verbal ballot vote.

Adam Hecktman Chairman of the Youth Committee called for a motion to approve the Youth In-School and Out-of-School Funding Recommendations. This motion was moved by Pam McDonough and seconded by Donovan Pepper. The motion to approve the Youth In-School and Out-of-School Funding Recommendations is carried with 13 in favor and 3 against by a verbal ballot vote.

Adjournment

Co-Chair Jacki Robinson-Ivy called for a motion to adjourn the meeting. The motion to adjourn was moved by Pam McDonough and seconded by Adam Hecktman. This meeting was adjourned at 12:39 pm.

Date of Approval: 9/18/2026