One Stop Operator RFP Questions & Answers

Question #1-On page 20, the RFP requires the proposal to be written in 12 point and double-spaced. May tables, charts/graphs, and graphics be single-spaced and in a smaller font as long as legible?

Answer: Tables, charts, graphs and graphics may be single-spaced and in a smaller font.

Question #2- To best ensure compliance with the identified page limits, confirm headers and questions/prompts are not subject to the formatting requirements and/or may be truncated or removed.

Answer: Headers and question prompts are not subject to formatting requirements and may be truncated or removed.

Question #3-Please confirm an electronic signature of budget forms within the Excel file is acceptable.

Answer: An electronic signature of budget forms within the Excel file is acceptable.

Question #4-The budget forms have columns for Adult and Dislocated Worker services. Are respondents to list anything in these columns or leave blank?

Answer: The Partnership has provided a new budget template. Please use the new budget template shown on our website.

Question #5-Personnel Form 2, line 14, columns I and J are labeled Adult and Dislocated Worker whereas line 29, columns I and J are labeled Youth In School and Youth Out of School. Please clarify.

Answer: The Partnership has provided a new budget template. Please use the new budget template shown on our website.

Question #6- Budget Summary Form 1, Cell I23 is calculating off of the Dislocated Worker share of costs and not total program costs. Is this correct? If not, may proposer update the calculation accordingly?

Answer: The Partnership has provided a new budget template. Please use the new budget template shown on our website.

Question #7- On Non-Personnel Form 3, advise where respondents should list costs related to the fixed fee.

Answer: Please use the line labeled "Other" to list costs related to the fixed fee. Please be specific about costs listed here.