**One-Stop Operator Proposal Checklist**

Click the checkbox to select or unselect (Microsoft Word format).

Organizational Information Form

Executive Summary (signed by authorized representative)

Program Narrative

Consortium Partner MOUs N/A

Number: Click or tap here to enter text.

Subcontractor MOUs N/A

Number: Click or tap here to enter text.

Staff Resumes / Job Descriptions

Number: Click or tap here to enter text.

Letters of Reference (3)

Fiscal Narrative

Fiscal Questionnaire

Cost Allocation Plan N/A

Indirect Rate Approval Document N/A

Conflict of Interest Policy N/A

Accounting Department Organizational Chart N/A

Chart of Accounts

Segregation of Duties Worksheet

Fiscal Policies and Procedures Manual N/A

IRS W-9 Request for Taxpayer Identification Number and Certification

IRS 501(c)(3) Tax Exempt Determination Letter N/A

Certificate of Good Standing N/A

Most Recent Financial Audit N/A

List of Board Members N/A

Budget

Budget Narrative