

Opportunity Works 2023 RFP: Questions and Answers

Question	Answer
What changes were made in the revised version of the RFP?	Revision to potential additional one-year extensions to include (3) three. Revision of acceptable indirect cost rate to 10%.
Is there a maximum cost per participant?	No, a max cost per participant is not defined. The average cost per participant in 2022 for Opportunity Works was approximately \$6,620.
Can you specify what areas are considered suburban Cook County?	Please reference map .
Do you anticipate the participants to receive a stipend or wages for the entire time of the program, which includes training and internship, or just the internship?	Participants should be provided stipends or wages where they are actively participating in program activities, including training and internship.
Does this RFP include any ARPA funded programming?	Yes, this RFP includes a mix of funding, inclusive of ARPA funding.
Is there a required counterpart from applicant? For example, a match requirement.	No, there is no match requirement.
Will the requirements be available in a PDF for accuracy of requirements?	Yes, a PDF copy of the RFP including all instructions and requirements can be found on The Partnership's website .
Does a provider need new MOUs if they have current employer partners?	MOUs need to be active and inclusive of the grant period 1/1/2023-12/31/2023. If MOU does not indicate a time period or an expiration date, it needs to have been signed/executed after 7/1/2021.
Will we be able to see/download the pdfs presented here (Bidder Webinar)?	Yes, complete copy of Bidder Webinar presentation and recording can be found on The Partnership's website .
For Summer Opportunity are participants able to participate for more than one summer? Can they return each summer.	There is currently no limitation established preventing eligible individuals in participating in Opportunity Summer for more than one summer.
Do you anticipate making a single award or multiple awards?	The Partnership anticipates making multiple awards.
For this proposal, can you submit one proposal that covers both OW and opportunity summer?	Yes, respondents are asked to submit (1) one proposal that describes how they will provide both Opportunity Works and Opportunity Summer programming.
Do you know the maximum amount an award can be?	No maximum award amount was defined. The average Opportunity Works award for 2022 was approximately \$280,000
Please clarify, you expect to issue a contract to only one respondent, or multiple respondents?	The Partnership anticipates multiple respondents to be contracted.
Would you be able to give an example figure of how many participants you would deem competitive?	The average cost per participant in 2022 for Opportunity Works was approximately \$6,620.

<p>Can the office be outside the service area but utilize space in an approved area for classroom training and job site's office location?</p>	<p>A respondent must have a direct service location within suburban Cook County or identify in their proposal a location that will be secured for occupancy as of the grant agreement start date.</p>
<p>Regarding Proposal Submission Parameters (page 23): For accurate page numbering, which page do you consider page one (Respondent Information Form, Executive Summary, first page of the narrative)?</p>	<p>Page numbering applies to Proposal Narrative (not to exceed 15 pages) only. Executive Summary and Respondent Information form do not need to be included in page numbering.</p>
<p>Regarding Proposal Submission Parameters (page 23): Do you require the attachments to be numbered in succession with the narrative?</p>	<p>No, attachments do not need to be numbered.</p>
<p>Regarding Proposal Submission Parameters (page 23): Is it required to include the RFP questions in the narrative? If so, can we truncate, use a single space, or use a smaller font?</p>	<p>No, RFP questions are not required to be included in narrative responses.</p>
<p>Regarding Proposal Submission Parameters (page 23): Are we permitted to use a smaller font and single space for tables?</p>	<p>No less than a 10-point font and single space is acceptable for tables only.</p>
<p>Regarding Proposal Submission Parameters (page 23): Is there a limit to the number of attachments allowed?</p>	<p>No, there is no limit to the number of attachments.</p>
<p>Per page 23, there is an emphasis on original signatures; however, there are no forms in the RFP to be signed or online as an attachment. Please clarify if there is an area requiring a signature included in the RFP response.</p>	<p>Please provide an original signature on Executive Summary and Budget Summary Form 1.</p>
<p>Regarding Attachment 2 for the response, please clarify if the Budget Summary and Narrative requested in PDF format are all the Budget Summary and Narrative tabs in the Excel document provided with the RFP for the Budget.</p>	<p>The Budget Summary and Narrative refers to the multiple tabs included in the "Opportunity Works 2023 RFP Budget Forms" document provided along with the RFP. Each tab pertaining to budget should be included in Attachment 2 PDF. Tabs include 1) Budget Summary Form 1, 2) Budget Summary Form 1A, 3) Personnel Form 2, 4) Personnel Form 2A (if applicable), 5) non-Personnel Form 3, and 6) Narrative.</p>
<p>Regarding the Excel Budget Forms, the Chart of Accounts identifies Fixed Fee/Profit (5410), but it is not included as a line item on the Budget Summary Forms. Is it allowable to include a Fixed Fee (e.g., Performance Based Incentive), and if so, where should we include this?</p>	<p>A fixed fee/profit is not applicable to this funding opportunity and thus not included as a line item on the Budget Summary Forms.</p>