

Position Title:	General Press Helper
Company:	Topweb LLC
Location:	Chicago, IL 60630
Employment Type:	Full-time
Hourly Rate:	\$16.00 - \$17.50
Hours:	Overnight shift. Monday – Friday; hours vary between the hours of 8:00 pm to 6:00 am; (36-38 hours weekly)
Benefits:	Medical, dental, vision, 401(k), disability, life insurance, paid time off and sick days
Background Check:	No
Vaccination & Booster Required:	Yes
Interested Candidates:	Apply via Indeed or send resumes directly to Jobs@Topweb.Net

Topweb LLC is a privately-owned commercial printing company that has served its customers for over 43 years, specializing in cold web offset and inkjet digital printing and also provides bindery, inserting, mailing, and delivery services. In addition, to the printing of community, college, and ethnic newspapers but also works closely with clients in public relations, event planning, and the fine arts.

Summary

Commercial printing company is seeking a full-time Web Offset Press Helper with solid work history, mechanical aptitude, troubleshooting skills, and a willingness to learn in a multi-role capacity.

The ideal candidate will have some web offset press experience (Goss, Harris, etc.). This position is responsible for paper handling, press plate handling and maintenance, (pallet movers, forklifts, clamp trucks and strapping machines) and other duties as assigned.

Description of Essential Tasks

- Assist to make ready multi-web, multi-unit offset press for newspaper production.
- Mount printing plates to press cylinders.
- Visually inspect printed products, adjust, and maintain machine stacker.
- Make all visual checks to ensure print products meet quality standards.
- Verify correct dates and page order.
- Help perform routine and mechanical maintenance on the press and related production equipment.
- Perform weekly cleaning of the press and related equipment.
- Maintain effective safety and housekeeping practices in all areas of production.
- All other duties required

Job Requirements/Specifications

- Offset press experience preferred /but we will provide training as needed.
- Repetitive arm movements, squatting, bending.
- Standing for about 80% of the shift.
- Ability to lift up to 50 lbs.
- Physically capable of climbing ascending stairs and ladders.

Health and Safety

The health and safety of our staff is our priority. In an effort to reduce the risk of spreading COVID-19, we have adopted the following measures based on CDC, state, and city guidelines: All staff must be fully vaccinated against COVID-19 and masks covering the mouth and nose are required at all times. All persons offered a position will be required to provide valid proof of full vaccination against COVID-19 prior to starting employment.

We are an equal opportunity employer