WHERE ARE THE JOBS?
A Summary of Cook County Online Job Postings

QUARTER 3 (JUL – SEP), 2016

149,930 JOB POSTINGS
(grouped by occupation)

<table>
<thead>
<tr>
<th>Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales</td>
</tr>
<tr>
<td>IT</td>
</tr>
<tr>
<td>Healthcare</td>
</tr>
<tr>
<td>Business &amp; Financial</td>
</tr>
<tr>
<td>Transportation</td>
</tr>
<tr>
<td>Office &amp; Administrative</td>
</tr>
<tr>
<td>Manufacturing, Maintenance &amp; Repair</td>
</tr>
<tr>
<td>Other</td>
</tr>
</tbody>
</table>

TOP 25 EMPLOYERS TO POST JOBS
(grouped by industry)

<table>
<thead>
<tr>
<th>Industry</th>
<th>Employers</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSINESS &amp; FINANCIAL</td>
<td>Accenture, BMO Financial, Deloitte, JP Morgan Chase, Northern Trust</td>
</tr>
<tr>
<td>FOOD SERVICE &amp; HOSPITALITY</td>
<td>Aramark, Compass Group, Marriott, Panera</td>
</tr>
<tr>
<td>HEALTHCARE</td>
<td>HCR Manor Care, NorthShore University Health System (incl. Advocate), Presence Health</td>
</tr>
<tr>
<td>INSURANCE</td>
<td>Allstate, New York Life, United Health</td>
</tr>
<tr>
<td>RETAIL</td>
<td>Best Buy, Jewel-Osco, Macys, Sears</td>
</tr>
<tr>
<td>SALES</td>
<td>Advantage Sales &amp; Marketing, Berkshire Hathaway (real estate)</td>
</tr>
<tr>
<td>TECHNOLOGY</td>
<td>Oracle</td>
</tr>
<tr>
<td>UNIVERSITIES</td>
<td>University of Illinois, University of Chicago, Northwestern University, (includes hospitals)</td>
</tr>
</tbody>
</table>

"Other" includes:
- Management
- Science & Engineering
- Education
- Art, Entertainment & Sports
- Legal
- Personal Care & Service
- Community & Social Service
- Protective Service
- Building & Grounds
- Construction

Sales
- Sales representatives
- Retail salespersons & cashiers
- Retail supervisors
- Sales agents (financial services, insurance, real estate, advertising)
- Demonstrators & product promoters
- Real estate certification
- Insurance licenses (life & health; property & casualty)
- Financial licenses (see detail in business & financial)
- Mortgage license
- Automotive service excellence (ASE) certification (auto parts sales jobs)
- Sales, sales management & store management
- Customer service
- Microsoft Office
- Merchandising
- Business development
- Programming skills (SQL, JAVA, JavaScript, C#, Python, jQuery, XML)
- Operating systems (Linux, UNIX)
- Database skills (Oracle, SQL Server)
- Software frameworks (.NET)

For more information or to request a customized report, please contact The Chicago Cook Workforce Partnership at (312) 603-0200.
## Food Service

### Occupations
- Food service supervisors
- Combined food prep & serving workers, incl. fast food
- Cooks and chefs
- Waiters and waitresses
- Dishwashers

### Credentials
- SERVSAFE/food service sanitation
- Food service certification (e.g. FMP)
- Alcohol service certification (TIPS, BASSET)
- Cash handling certification
- Cooking certification

### Skills
- Cleaning
- Cooking & food prep
- Customer service
- Food safety & inspection
- Supervisory skills

## Business & Financial

### Occupations
- Accountants
- HR specialists
- Management analysts
- Market research analysts & marketing specialists
- Financial analysts & auditors

### Credentials
- Certified public accountant (CPA)
- Securities licenses (Series 6, Series 7, Series 63)
- Professional in human resources (PHR)
- Chartered property casualty underwriter
- Certified financial planner

### Skills
- MS Office
- Accounting
- Budgeting
- Project management
- Financial analysis, financial statements & reporting

## Healthcare

### Occupations
- Nurses & nurse practitioners
- Nursing assistants (incl. CNA, PCT, medical asst.)
- Medical records & health IT
- Physical therapists/occupational therapists
- Speech language pathologists

### Credentials
- RN/critical care RN/nurse practitioner
- First Aid/CPR/cardiac life support (CLS)
- Certified nursing assistant/medical assistant/phlebotomy technician
- Emergency medical technician (EMT)
- American Registry of Radiologic Technologists (ARRT)

### Skills
- Patient care, therapy & rehabilitation
- Treatment planning & discharge planning
- Supervisory skills
- Patient/family education & instruction
- Scheduling

## Transportation

### Occupations
- Truck drivers (tractor trailer and delivery)
- Laborers & freight/stock movers or supervisors
- Automotive service attendants
- Forklift operators, packers, packagers
- Flight attendants
- Parking lot attendants

### Credentials
- Commercial driver’s license (CDL) – Class A, B, C
- Forklift operator certification
- Automotive service excellence (ASE)
- Air brake certification
- Hazardous materials certification

### Skills
- Inspection & repair
- Customer service
- Cleaning
- Labeling & packaging
- Scheduling

## Office & Administrative

### Occupations
- Customer service representatives
- Secretaries & administrative assistants
- Bookkeeping, accounting & auditing clerks
- Supervisors of administrative support workers
- Stock clerks & office clerks

### Credentials
- Certified payroll professional
- Certified public accountant (CPA)
- Paralegal certification
- Administrative support certification

### Skills
- Customer service
- Microsoft Office
- Administrative support (filing, scheduling, office mgmt.)
- Accounting, billing, payroll & invoice processing
- Data entry & spreadsheets

## Manufacturing, Maintenance & Repair

### Occupations
- Maintenance & repair workers & supervisors (general, telecommunications equipment, HVAC)
- Production supervisors; mechanic supervisors
- Inspectors, testers, sorters & machinists
- Diesel engine specialists
- Automotive specialty technicians & master mechanics

### Credentials
- Automotive certs. (Automotive service excellence (ASE); ICAR collision repair; certified lube technician)
- Certification for HVAC technicians
- Airframe and power plant certification
- Professional engineer
- Biomedical equipment/electronics technician

### Skills
- Maintenance, inspection & repair
- HVAC
- Plumbing
- Welding
- Occupational health & safety

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*Where are the Jobs in Cook County Q3 2016 Source: Burning Glass Technologies Labor Insight*